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# **NATIONAL UNIVERSITY OF PUBLIC SERVICE**

**Beszédes József Dormitory**

**House Policy**

**2017, Baja**

In accordance with the Dormitory Regulations of the National University of Public Service (hereinafter: University), the University hereby declares the House Policy of the Beszédes József Dormitory (address: 6500, Baja, Bajcsy-Zsilinszky str. 12-14; hereinafter: BJD).

## **1. § General provisions**

The House Policy affects all students admitted to BJD (hereinafter: residents), all people living at and everyone entering or staying in the building of the dormitory.

## **2. § The aim of the House Policy**

- (1) The aim of the House Policy is to determine the regulations and rules of behaviour intended to shape the everyday life at BJD. Hence, the House Policy contains the most important rules and regulations that are meant to foster the peaceful everyday life of the inhabitants at BJD.
- (2) The House Policy determines the detailed regulations regarding the order and utilization of BJD.
- (3) The lack of knowledge of the House Policy does not exonerate from responsibility.

## **3. § The Dormitory**

- (1) BJD is one of the University's institutions aimed at service and student welfare. It is maintained by the University. The vacancies available for the University at BJD are intended to accommodate university students throughout the term and the exam period as well as during other periods.
- (2) The role of BJD is:
  - a) to serve as accommodation for students admitted to BJD, meeting the requirements for study and civilized inhabitancy;
  - b) to assure the acquaintance of and compliance with the security regulations (safety regulations including fire and disaster management) on its premises;
  - c) to assure the operation of the Dormitory Committee of the Faculty Students' Union (hereinafter: FSU DC) and that of the Faculty's Student Colleges for Advanced Studies (hereinafter: Student Colleges);
  - d) to provide support in organizing the residents' civilized leisure, intellectual, sporting and cultural activities;
  - e) to serve as a location for the university and faculty level bodies responsible for educational, study, administrative and financial activities while assuring their undisturbed operation.
- (3) The residents' monthly payments for the given academic year is included in the attachment of the Regulations on the Students' Financial Obligations and Allowances.

#### **4. § The structure of the Dormitory**

- (1) The operation of BJD is supervised by the Rector's Office.
- (2) BJD is directed by the Head of Dormitory.
- (3) The administrative tasks related to BJD are managed by the dormitory officer. The dormitory officer carries out these tasks in co-operation with FSU DC.
- (4) Janitorial duties are carried out by Gesztorbau Kft, responsible for the technical operation of the Dormitory.

#### **5. § Residents' legal status**

The resident's legal status is established when the student admitted to BJD registers for the given semester, moves into the building of BJD and signs the Residence Agreement. By signing the agreement, the resident assumes responsibility for preserving the dormitory equipments, maintaining the room in good condition and for following the dormitory regulations.

#### **6. § Residents' rights and obligations**

- (1) The rights and obligations of university students are included in the regulations on the order of realizing the university students' rights and obligations, assessing the requests related to the legal status of students and legal remedies. These regulations are also in effect for residents.
- (2) In addition to students' rights, the residents' rights include:
  - a) providing proposals in any question related to dormitory life;
  - b) utilizing the vacancy provided for the resident along with the common areas as well as all services of BJD complying with the necessary rules of co-habitation and property maintenance;
  - c) having the right to study undisturbed, to relax, to conduct cultural, recreational and sporting activities and to welcome visitors in the appropriate time-frame while not disturbing others;
  - d) having the right to claiming legal remedy for the offence(s) suffered by the (group of) resident(s);
  - e) having the right to access the information, rules and regulations on the exercise of the residents' rights.
- (3) The residents are obliged:
  - a) to avoid noise within the rooms, corridors and common areas thereby maintaining a environment suitable for studying and relaxation, especially between 23:00 and 08:00 hrs. During the exam period, the extensive quiet hours are 24hrs a day. Activities with noise (either in rooms or public areas) may not disturb people living in the neighbourhood. This includes also technical works, which must be

- scheduled, except in the case of emergency, accident and life-threatening activities, outside of exam period;
- b) to execute the everyday tasks requested by the janitor, dormitory officer and security service aimed at maintaining the order and preserving the physical conditions at BJD;
  - c) to maintain the rooms' condition – which was registered when moving in – and to re-arrange the room in its original order, as well as to clean the room and the microwave before moving out;
  - d) to contribute to the preservation of BJD's good reputation through their appropriate behaviour;
  - e) to remind the other inhabitants on BJD's premise about the appropriate behaviour and about following the rules of co-habitation;
  - f) to follow the health and safety (including fire safety) regulations;
  - g) to recompense any damage caused by them – on purpose or by accident – in BJD;
  - h) to preserve the condition of the objects with they received for personal or common use, as well as to timely request their repair;
  - i) to immediately report the damage discovered in BJD's rooms and common areas;
  - j) to regularly tidy their own rooms and to leave the items of equipment with common use in clean and good condition after use;
  - k) to support the investigators with the information they have in case of a disciplinary procedure against another resident;
  - l) to support the work of dormitory staff during dormitory inspections.

## 7. §

### **Residents' disciplinary responsibilities**

- (1) Residents are under the authority of the regulations on disciplinary and compensation issues (hereinafter: Regulation) aimed at the students of the National University of Public Service.
- (2) In accordance with Section 2, Paragraph 1 of the Regulation, the Resident commits a disciplinary misdemeanour in case of his/her minor and/or serious violation of any responsibility determined in the Act on National Higher Education or any other regulations on students including the regulations of the university and the House Policy, especially if he/she:
  - a) shows behaviour unworthy for a student and a resident, especially if he/she:
    - aa) displays acts of vigilantism against his/her co-habitants;
    - ab) appropriates or damages the personal belongings of his/her co-habitants;
    - ac) regularly avoids following the respective rules on room order and does not alter his/her behaviour after several warnings.
  - b) shows any other behaviour in violation of regulations through which he/she causes direct or indirect damage to BJD, especially including:
    - ba) the violation of health and safety (including fire safety) regulations;
    - bb) the reception of guest(s) during the night with the violation of respective regulations.

## 8. §

### **Residents' compensation responsibilities**

- (1) Residents have full compensation responsibilities for the missing of items of equipment they had received, regardless of their delinquency.
- (2) The damage(s) caused during approved dormitory events are to be compensated by the event's organizers and participants.
- (3) The dormitory officer writes a protocol displaying the damage(s) caused and of the fact of admittance and agreement for compensation. The amount of compensation is determined by the Head of Dormitory based on the protocol. Should the resident(s) responsible for compensation admits and compensates the damage(s), the initiation of the compensation procedure is dispensable.

## **9. § The order of room utilization**

- (1) The re-arrangement of rooms is prohibited unless the Head of the Dormitory provides a written approval. This is necessary in order to preserve the good condition of the equipment.
- (2) The regular cleaning of rooms and restrooms are to be one with antiseptic and with water including detergent. The disposal of garbage is to be done as occasion requires by the room's residents.
- (3) The mattresses are to be vacuum cleaned regularly. The antiseptic cleaning and scaling of the restroom and the bathroom are to be done on a regular basis.
- (4) Smoking and open fires are prohibited within the dormitory building. Smoking is only allowed in the designated areas.
- (5) The use of heaters and cooking equipment within the rooms is prohibited. Such activities are to be done in the common kitchen. Exceptions are the rooms where the kitchen is part of the basic room equipment.
- (6) The residents' personal belongings are to be held tidy within the rooms. All items are to be set aside during clean-ups, window cleaning and activities of pest-control. Residents are to immediately report about pests in the dormitory building.
- (7) When leaving the building, all windows and doors opening from the corridor are to be always closed.
- (8) The items of equipment in the common areas are to be used in accordance with the safety regulations.
- (9) Cleaning and repairing in the rooms by a third person can only be done in the presence of the room's resident or the janitor.
- (10) Residents are to immediately report to the dormitory reception any unexpected technical malfunction with serious consequences or damages that was caused the application any item of equipment in the rooms and common areas, especially in the case of:
  - broken water pipes, flood of water
  - electric short circuits, smoke or fire
  - damages of storm (broken windows, broken glass, flooding, fall-out in electricity, short-circuits).

- (11) Residents are obliged to immediately report any technical problem or barrier personally to the technical staff member at the reception or in writing in the record of defaults held at the reception desk. Sitting in or leaning out of the window, setting objects in the window as well as throwing glassware or garbage out of the window is strictly forbidden.
- (12) The master key for the rooms, held at the reception, cannot be given to the residents, the security service may open the door as per the Resident's request.. The replacement of lost keys is managed by the janitor with its expense covered by the resident.
- (13) The fridges are to be used in accordance with their description manual and purpose, and are to be cleaned regularly but at least on a regular basis. The only electronic items to be used within the room without prior permission are: hairdryer, curler, desk lamp, , personal computer, tablet and smart phone. Any other electronic device not belonging to the rooms' equipment (e.g. television set, printer, game console, radio, speakers) can only be used with prior permission. For speakers, the maximum capacity is 45 Watt, any speaker with higher performance cannot be kept in the Dormitory. The electronic devices receiving permission can only be used with standard power extension cords. Hairdryers and curlers can only be used in the bathroom by connecting the devices into the provided electrical sockets.
- (14) Ironing is prohibited due to fire safety regulations and to contact safety regulations in the rooms and in the sanitary facilities respectively, and can only be used in the laundry room.
- (15) The maintainer of the dormitory does not assume responsibility for any incidental malfunctions or electric accidents occurring during the use of the residents' private electric devices.
- (16) When leaving the room, the following should be done in all cases:
  - a) closing the window(s);
  - b) turning off or de-energizing the electric devices (with the exception of the fridge) and to close the water taps;
  - c) to close the doors opening to the corridors with keys.
 Any damage(s) occurring due to the absence of the above mentioned points are that of the resident's responsibility.

## **10. § The utilization of other areas**

- (1) Pre-announced events of self-study groups and residents who showed interest have a privilege in using common areas.  
The general rule applicable to all common areas is to clean the premise until 8am the latest in the next morning and the leave the room in a state in which it was found prior the use. The responsible of the cleaning is the organizer.
- (2) The windows in the parlour and in the corridors can only be left open during ventilation.
- (3) The furniture, the plates and cutlery belonging to the buffet are prohibited in the rooms.
- (4) During the preparation of meals in the common kitchen, residents are to assure that their activity will not cause any accidents and their meals will not spill out on the furnace. The kitchen equipment is to be cleaned after use. Storing unwashed dishes (especially covered with fat) in the kitchen is prohibited. Crude dishes with leftovers will be disposed of during morning clean-ups.

- (5) The cooking equipment located in the kitchen is to be used in accordance with the displayed manuals and in the presence of people using the device(s).
- (6) Any accidents or damages caused are under the responsibility of the user.
- (7) Storing hot tableware on the kitchen desk or table is prohibited. The items used for cooking can be stored in the dormitory rooms or kitchen cupboards. The cleaners are authorized to dispose any item and dishes that are unwashed or left in an inappropriate place blocking them from cleaning the common areas. BJD is not responsible for the loss of any kitchen equipment left unlocked or unguarded.
- (8) The furnace, the oven and any other electric device in the kitchen are to be turned off after use.

## **11. §**

### **Common regulations regarding the use of the Dormitory's areas**

- (1) Members of the FSU DC are obliged to remind the residents to follow the fire safety regulations and to maintain order. In case of violation of policies, they shall immediately report it to the security services.
- (2) Activities of technical nature (including the change of light bulbs) within the rooms are not to be done by residents.
- (3) The janitor and members of the FSU DC jointly inspect on a monthly basis whether the residents' use the rooms and the common areas in accordance with the regulations and whether they keep these areas clean and in order. The Head of Dormitory may order a committee inspection –organized jointly by the dormitory officer and the building's responsible person appointed by the maintainer of the dormitory – each semester in order to assess the condition of the rooms. The FSU DC and the Residents are to be notified prior to the technical inspection.
- (4) The leadership of BJD is not responsible for the loss of the residents' personal belongings and personal computers.
- (5) It is forbidden:
  - a) to bring, keep, consume or distribute drugs or any other synthetic psychoactive stimulants on the premises of the dormitory;
  - b) to smoke on the premises of the dormitory – with the exception of designated areas;
  - c) to receive guest who is drunk, numb or under the influence of drugs;
  - d) for strangers to stay in the rooms without permission;
  - e) to display acts of vigilantism and to appropriate other inmates' possessions;
  - f) to display the dormitory's phone number in business adverts;
  - g) to dry clothes or keep clothesline in the corridors and in the kitchen;
  - h) to drill or nail posters or pictures in the rooms (posters and pictures can be put on the wall with no sticky glue);
  - i) to clip posters and stickers on the windows and on the entrances of the corridors (posters and pictures can be put on the door with no sticky glue);
  - j) to enter the guest rooms and disturb the guests;
  - k) to be noisy, listen to the radio or television on high volume after 23:00 hrs;
  - l) to disturb others in their study or relaxation;

- m) to distribute or display magazines or videos with sexual content within the common areas;
  - n) to hold events and meetings without permission;
  - o) to clip posters of political parties or churches;
  - p) to appear in the common areas of the dormitory underdressed;
  - q) for patients with infectious disease(s) to stay in the rooms or in common areas;
  - r) to bring and keep any kind of animal in the dormitory rooms, apartments or common areas.
  - s) Organize events related to a political party.
- (6) The security service at BJD's reception monitors the surveillance camera-system deployed on BJD's premises and displaying the common areas. In case of violation of the regulations, the security service is obliged to intervene. The technical staff constantly monitors the signals of the smoke and fire alarms and in case of fire tracks down the source of the alarm.
- (7) Those who violate the regulations may face legal procedure (criminal, misdemeanour or compensation, depending from the level of omission). In other cases, they can be obligated to pay the procedural fees.
- (8) The Residence Agreement will be immediately terminated if the resident:
- uses, keeps or distributes any kind of drug or any other synthetic psychoactive stimulants on the premises of the dormitory;
  - smokes in a non-designated area;
  - appears outrageously drunk on the premises of the dormitory and thereby shows unsocial, aggressive and threatening behaviour;
  - threatens or hurts others, endangers their physical well-being, health or life;
  - organizes any kind of event, meeting or assembly on the premises of the dormitory without permission where the number of attendees exceeds 12 person;
  - repeatedly and/or seriously violates the House Policy;
  - deliberately damages the premises and the furnishment of the Dormitory;
  - violates section 13.§, paragraph 2 of the agreement, referring to the cohabitation with residents from the opposite sexe, i.e cohabitation for one party or the other cannot be continued and the relocation of the Resident is not possible.
  - violates the safety and fire regulations;
  - does not live continuously in the dormitory (less than 9 nights spent in the dormitory in 3 consecutive months)
  - does not obey to the orders of the security service(s) and/or maintainers in case of human-made hazards (fire-alarm, evacuation from the building(s) in case of emergency) thereby endangering himself/herself and holds back the evacuation.

**12. §**  
**General rules of moving in and out of the dormitory**

- (1) The time of moving in and out (assembly and disassembly) is determined by the Head of Dormitory – having consulted with the janitor and FSU DC – in accordance with the Dormitory Regulations. Any divergence from this schedule can only be permitted by the Head of Dormitory based on a valid reason and an individual request.
- (2) Moving in and out is not allowed through a trustee.
- (3) Residents who do not leave the equipment they had received behind unfailling and do not departure with their room in its original condition, are responsible for compensation.
- (4) The delay of moving out entails additional procedural fee in case the resident did not indicate the delay to the dormitory officer.
- (5) When moving in, the room and the items of equipment are to be received from the janitor for keeping. The resident assumes the responsibility for compensation for these items, the receipt of which is to be indicated one by one on the “List of Inventory” which is to be signed by the resident. The resumption (giving back) of these items is also to be certified.
- (6) After moving in, all residents are to file their temporary address at the local government of the district.
- (7) Residents leaving the dormitory for the last time also need to check out at the dormitory office. They are to give back the items of inventory, the keys and thereby the room itself to the janitor. Furthermore, they are to file the termination of their temporary address at the local government of the district.
- (8) The moving in and moving out of residents during the term time are to be managed in accordance with the measures of the dormitory officer and janitor, involving the FSU DC.
- (9) In case of residents requested to leave due to disciplinary reasons, the deadline for moving out is to be set in a “Resolution”. The resident is to leave the dormitory within 24 hours after the deadline.

**13. §**  
**The order of moving in**

- (1) The members of the FSU DC can move in the dormitory free of charge 3 days before the official date in order to prepare the flawless checkin of the residents.
- (2) When moving in, each resident is required to show a valid ID (identity card, driving licence, passport) and the admission letter.

The arrangement of rooms is to be decided by FSU DC, taking into account the requests of the residents.

- (3) The main consideration when arranging the rooms is that each room should be given to residents of same sex and possibly of same year of study. In some cases there could be divergence from this concept (e.g. siblings, married couples, etc.) approved by the Head of Dormitory basing his/her decision on the advice of the President of FSU DC. Married couples (registered companions) – if both of them being admitted to the dormitory – may be accommodated in the same room with the agreement of the room’s other inhabitants.

- (4) After moving in, all residents are obliged to participate:
  - a) at the dormitory assembly;
  - b) at the health and fire safety lecture;
  - c) in the building's fire alarm exercise.
- (5) The free of charge change of room(s) can be approved by the dormitory officer based on the advice of FSU DC.

#### **14. § The order of moving out**

- (1) The members of the FSU DC can stay in the dormitory free of charge 3 days after the official date in order to complete the administrative tasks of the checkout.
- (2) The order of moving out is determined by the dormitory officer and the President of FSU DC in their joint declaration. Moving out may commence after paying the required dormitory fee(s) and the signature of the "Document on Return of Items".
- (3) Moving out may take place at the end of the academic and according to the schedule determined by the dormitory officer. Residents are to required to indicate their day of moving out 3 days in advance at the reception.
- (4) Residents are to move out of BJD:
  - a) within 24 hours after the final day of the exam period;
  - b) within 24 hours according to the disciplinary decision(s);
  - c) within 24 hours after the immediaty termination of the Housing Contract;
  - d) when postponing studies (academic year or semester);
  - e) on the final day of the previously defined period.

#### **15. § The rules of entering and leaving BJD**

- (1) The reception at BJD's main entrance is open 24hrs a day. Residents may enter and leave the dormitory free and without restriction in time. However, a time constraint regarding entering and leaving the dormitory may be declared by Head of Dormitory based on the advice of the dormitory officer. This decision is to be explained and to be approved by the University Dormitory Committee.
- (2) Entering into and receiving guests at BJD are supervised and the carrying out BJD's items of equipment is prevented by staff of security service. Accordingly, they inspect and report on: people entering and leaving without dormitory cards;
- (3) The staff of security service is authorized to check the identity of people entering BJD, in order:
  - a) to prevent the carrying out of item that belong to BJD without permission;
  - b) to file the data of residents who receive guests outside of the designated time-frame;
  - c) to file the data of people displaying outrageous behaviour in the aula.

The member of the security service documents and reports the residents' acts of breaking the rules and regulations to the dormitory officer.

**16. §**  
**The order of receiving guests**

- (1) Residents may receive up to 2 guests in their respective rooms each day between 06:00-01:00 hrs (exception to the limit: visit of close relatives) In case the number of persons staying in the dormitory's building reaches the safety limit defined in the fire safety regulations (evacuation plan), the receptionist may deny the admission of further guests.
- (2) Residents have a moral and compensation responsibility for their guests who are also obliged to follow the House Policy.
- (3) Guests entering BJD are obliged to hand over their documents of personal identification at the reception. Residents receiving guests are obliged to meet their incoming guests at the reception.
- (4) Students who are not residents are also deemed to be guests at BJD.
- (5) Residents may receive guests in their rooms for the night as well. Residents have the right to indicate one person respectively each month who they intend to receive as guest several times. The file of request is to be approved by the room's other inhabitants. After receiving the guests, the fee of receiving guest will be issued through the Neptun system.
- (6) Residents may receive guests for 9 nights each month at most.

**17. §**  
**Time schedule and events at BJD**

- (1) The dormitory officer manages the residents' issues in the time-frame (schedule) indicated on the faculty website.
- (2) Each event including at least 12 residents or at least 4 non-residents requires approval. Residents filing the request are obliged to inform the dormitory officer issuing the approval about the exact start – and the exact end – about the location, about the expected number of participants of the event, as well as about the resident(s) responsible for the event. The number of participants approved may be less or more with 5 persons. The appropriate approvals for the event are to be issued two days prior to the event. The dormitory officer is to inform the security service about all approved events, providing the main parameters of each event in writing The security service may prohibit the realization of events not approved.
- (3) During the exam period, Residents shall keep the premises quiet and therefore quit activities which make noise or disturb others. This includes also technical works, which must be scheduled, except in the case of emergency, accident and life-threatening activities, outside of exam period.

**18. §**  
**Provisions on security**

- (1) According to the health and fire safety regulations, it is prohibited:
  - a) to remove the fire extinguishers and to use them without permission;
  - b) to damage or alter any part of the fire alarm system, as well as to set the fire alarm in motion without a good reason;
  - c) to deliberately stay within building during a fire alarm;

- d) to smoke, to store or work with flammable materials on the premises of BJD (with the exception of designated areas);
  - e) to store bicycle(s) in the rooms or corridors;
  - f) to barricade the room's doors and windows, heating and cooling devices and the escape exits of the parlour;
  - g) to perform unprofessional electric work and to use inappropriate electrical sockets;
  - h) to leave the electric devices turned on and unattended;
  - i) to operate the heating and cooling system during ventilation;
  - j) to leave the keys in the lock of the doors opening to corridors for the night.
- (2) When noticing extraordinary alarm (e.g. fire alarm) in the rooms or in common areas, residents are to immediately exit the building in clothes appropriate for the weather and to assemble in the parking lot.
- (3) The elevator cannot be used during alarms.

## 19. § The order and operation of the Dormitory

- (1) The scope of the security service's authorization is extended to the following:
- a) in case of extraordinary events (fire, natural disasters, etc.) acts aimed at protecting lives and possessions;
  - b) removal of people causing damage or scandal from LRH's corridors or parlours;
  - c) identification of non residents;
  - d) ordering people drinking and/or making noise in the community areas after 23:00 hrs;
  - e) restraining people who show acts of vigilantism (bullying);
  - f) helping residents in trouble.
- (2) The security service is not responsible for values and money left in the rooms.
- (3) The security service noticing damage, ostensive littering, the violation of fire safety regulations (smoking) during their inspection tour, are obliged to report these acts to the dormitory officer. The presence of a member of FSU DC during the actions taken by the security service against the resident(s) and during the discovery and judgement of such acts is not obligatory. When approached by the resident(s), the member of the FSU DC may also participate in the procedure and the investigation of the case.
- (4) Minor repairs in the dormitory are constantly carried out without disturbing the residents. During term-time, the larger repairs with no delay are carried out on the permission and order of the Head of Dormitory.
- (5) Residents are to accept the acts of pest control in the building and in the rooms.
- (6) The janitor's responsibilities regarding the maintenance of rooms and common areas include:
- a) organization and management of repairs and renovations (water, lights, locks) based on the reports of residents;
  - b) organization and management of moving in and out, in co-operation with FSU DC;
  - c) management of tasks related to the rooms' inventory lists;
  - d) organization and management of health and fire safety lectures;

- e) fire safety inspection of rooms;
  - f) inspecting whether the rooms are clean and in order, in co-operation with FSU DC;
  - g) having the electronic devices of the dormitory (fridge, boiler, television, washing-machine) repaired;
  - h) having the furniture changed or repaired.
- (7) The receipt of registered or other mail and packages are done in the office of BJD or that of FSU DC.
- (8) Failing to follow the appropriate regulations and deadlines leads to additional procedural fee(s). The additional procedural fees are determined by the dormitory officer in accordance with the attachment of the Regulations on the Students' Financial Obligations and Allowances and with the approval of the President of FSU DC

## **20.§ Final provisions**

- (1) All residents are obliged to acquaint and follow the House Policy.
- (2) The House Policy is available online on the website of the Faculty of International and European Studies, in the dormitory office and in the office of the Students' Union.
- (3) The House Policy takes effect on the day of its announcement.

**Basic and Additional Services at BJD**

(87/2015. (IV. 9. (in accordance with Annex 3 of Govt. Res. No. 87/2015. (IV. 9.))

- (1) Within the framework of basic dormitory services, the educational institute is obliged to provide the following equipments and opportunities to its residents:

1. Material and infrastructure

- a) a property that is owned, leased or used by a student residence - in case of a dormitory by a higher education institution - for a period of at least five years, serving as student residence or dormitory, and it has a license to operate;
- b) 1 bed, personal desk, chair and wardrobe for each resident;
- c) 1 duvet and pillow for each resident;
- d) according to the government decree on national settlement planning and construction requirements (hereinafter referred to as "OTÉK") bathing space and toilet;
- e) according to OTÉK guidelines, every student residence or dormitory with at least 100 person capacity shall be equipped with handicap accessible entrance, pathway, elevator and lifting platform and shall have 1 handicap accessible room per 100 persons as well as handicap accessible bathing space and toilet;
- f) cooking and food heating equipment: 1 pc of 1000 Watt capacity oven per 25 persons;
- g) heating;
- h) hot water: 80l per day per person;
- h) water: 140l per day per person;
- j) washing and ironing possibility; 1 automatic washing machine with 5 kg capacity per 50 persons and 1 ironing stand per person;
- k) internet access via cable or wireless connectivity per person;
- l) the student residence or dormitory shall provide at least 3 desktop computers (or the number of computers covering at least 5% of the total number of residents) with internet connection and with access to the higher education institute's online library services.
- m) minimum 7 sq.m net per person

n) minimum 3 spaces in the study rooms (or the number of spaces covering at least 5% of the total number of residents) in a way that each space is at least 2 sq.m, with desk and chair usage;

o) at least 1 power outlet per person for smaller electrical equipments which are below 200 Watt and dont produce heat: fridge, hair dryer, TV, video, coffee and tea machine, electrical razor, consumer electronics, etc.);

p) fridge with 25l capacity per person;

q) floor made of easily cleanable material;

If the same owner operates different student residences or dormitory buildings in the given training place, or the same higher education institute has several dormitories or dormitory buildings, the conditions described in point e) can be handled - in regards to the number of handicap accessible rooms - by merging the numbers from the separate dormitories.

(2) The resident is eligible to use his/her electric equipment - with exception of personal computer and consumer electronics and small electrical household items - after requesting approval from the head of the dormitory. When using electrical equipments, residents shall consider fire safety and accident regulations. Residents may be subject to pay additional fees after using electrical equipments which require prior approval.