National University of Public Service Institutional registration number: FI 99859

**Application Form
For doctoral (PHD) training**

**1. Personal data**

Name:

Rank …………………… (Name at birth):
Mother’s name at birth:

Place and date of birth: ………………….…...…...…day...................month...........year 19............

Personal ID card number:

Citizenship:

Permanent residence and telephone number:

Address for correspondence, telephone number and e-mail address:

Place of work (place of service), official phone:

Position:

**2. Education, scientific activities**

University degree (faculty):
Diploma issued by:
Registration number of the diploma:

Date issued:

Knowledge of foreign languages:

|  |  |  |
| --- | --- | --- |
| Language: | Level of proficiency: |  Registration number and dateof the certificate: |
| ……………….. | …………….. | ……………….. …………… |
| ……………….. | …………….. | ……………….. …………… |
| ……………….. | …………….. | ……………….. …………… |
| ……………….. | …………….. | ……………….. …………… |

Quantitative data of scientific activities to date:

Thesis: ……..…………..………… ........... Articles: ………….……………….. …........
Lecture: ………..……………..………….Monography: …….……………..……. …….
Others: …………………………………………………………………………………….

The results of the previous scientific activities and the publications (subject, date, place of appearance, scale ) and their separate printouts must be enclosed as a separate attachment.

**3. Form of Training applied for:[[1]](#footnote-1)\*\***

a) organized full-time training: scholarship / self-paid;

b) organized correspondence tuition (part-time tuition);

c) individual tuition;

d) individual preparation

**4. Name of the Doctoral school you would like to enter:**

Doctoral School of Military Science

Doctoral School of Military Engineering

Doctoral School of Public Administration

Doctoral School of Police Sciences and Law Enforcement

**5. Field of research and training you apply for:[[2]](#footnote-2)\*\*\***

**6. Proposed research topic you apply for:\*\*\***

**7. Title of the thesis chosen in the context of the offered research topic and planned for developing**

**8. Other notes:**

*In full knowledge of my legal and civic responsibilities, I declare that the above information is true and I accept every negative consequence of possibly providing false data.*

Date: ………………., …. day ……… month ……... year

…………………………………
 (signature of the applicant)

**9. Statement on providing the infrastructure of training and accepting the topics that was not offered to those who prepare individually**

Date: ………………., …. day ……… month ……... year

………..………………………………….

 (signature of the Head of the Department/Research Unit)

**10. Evaluation of the topic chosen by the applicant:**

Date: ………………., …. day ……… month ……... year

……………………………………………… ………………………………………..

(signature of the Head of the research field) (signature of the Doctoral supervisor)

**11. In case the applicant is either intramural expert or sectoral employee a reference letter from his/her employer or senior commander is required**

Date: ………………., …. day ……… month ……... year

 ……………………………………….
 (signature of the Leader/Superior)

**12. Additional notes of the applicant:**

Date: ………………., …. day ……… month ……... year

………………………………….
(signature of the applicant)

**13. Statement of the proposer:\***

Date: ………………., …. day ……… month ……... year

………………………………….
(signature of the Proposer)

*\* Proposer: - The Scientific Working Group of the Ministry of Defence and the Hungarian Army if the applicant comes under the subordination of the Ministry of Defence and the Hungarian Army and in case applying for state scholarship.
- The Head of the organization authorizing the training in case the applicant is either an intramural expert or a sectoral employee.*

**14. Results of the preliminary conversation :**

1. habitus: points
2. knowledge of foreign languages: points
3. previous scientific activities: points

Summary: points

**15. The opinion of the preliminary board:**

**16. The recommendation of the board:**

 recommended / conditionally recommended / not recommended

Date: ………………., …. day ……… month ……... year

 …..………………………………….

(signature of the President of the Admission board)

**17. The decision of the Doctoral Council of the University:**

a) Admitted ……………...to the course

b) Not admitted: …………………….lack of place

 ……………………..failed.

Date: ………………., …. day ……… month ……... year

………………………………….
(signature of the President of the Doctoral council of the university)

**List of supplementary documents**

1. Proof of payment of application procedure fee.
2. Certificate of no criminal record, not older than three months, or a certificate from the place of work if the employee’s position requires such certificate. In case of foreign citizens the equivalent documents.
3. An official statement from the employer is required in case they will bear the costs of the training.
4. In case the applicant is either intramural expert or sectoral employee a reference letter from his/her employer or senior commander is required.
5. A copy of the course book(s) of the graduate students, a copy of the university diploma or the master’s degree of the graduates is required. Diplomas issued by a foreign university must be nostrificated and also enclosed. Student must provide evidence of their previous academic results, and have a recommendation from the National Council of Student Research Societies. (Original documents must be presented!)
6. Copy of State language certificate(s) (level B2, C). (Original documents must be presented!)
7. Professional CV.
8. Research topic plan announced by the supervisor or in case of individual candidates agreed with the supervisor and proposed for confirmation by the University Doctoral Council – maximum five pages.
9. Certificates or the copies of the results reached in the National Scientific Students’ Associations Conference and the list of scientific publications along with their printouts (copies).
10. The signatures of the Head of the research field and the Supervisor, indicated in point 10 of this application form.
1. \*\* Please underline [↑](#footnote-ref-1)
2. \*\*\* With the number indicated in the Official Handout for Applicants! [↑](#footnote-ref-2)